



### **FYI Peer Education Program Internship Description:**

The FYI Intern will assist the External Affairs Manager with the coordination and management of the FYI Peer Education Program. FYI is a group of high school-age students from the Knoxville area who meet twice a month to be trained in aspects of human sexuality such as pregnancy and STI prevention, healthy relationships, communication, sexual decision-making skills and more. These peer educators act as sources of accurate, non-judgmental sexual health information for their peers. FYI Peer Educators also advocate for sexual health issues in their schools and community.

#### **Time Commitment:**

- FYI Interns **MUST** be available from either August-December AND/OR January-early May (depending on the semester of internship). Internships are available for one semester or both semesters.
- FYI Interns **MUST** participate in an Educator Orientation prior to the start of the semester to gain a basic understanding of teaching sexuality education. This typically takes place in late July or early August (for the fall or 2 semester internships) or mid-December (for spring internships).
- FYI Interns **MUST** be available on Monday evenings from 4:30pm-9:00pm during the length of internship.
- FYI Interns **MUST** be able to commit at least 1-3 hours per week outside of Monday night FYI sessions to ongoing educational training and FYI preparation.
- FYI interns should be willing and able to assist with extracurricular FYI activities throughout the semester (e.g., advocacy events, lock-ins, Lobby Day, Framing Choice, etc.).

#### **Specific internship responsibilities include:**

- Setting up the space for Monday night FYI sessions by arranging chairs, tables, dinnerware, etc.
- Preparing materials and handouts for each session (e.g., making copies of worksheets, creating posters for activities, etc.)
- Engaging with FYI students and assisting with group facilitation and classroom management
- Tracking and recording students' educational contacts, advocacy & outreach credits, and attendance
- Assisting with planning and preparation for Framing Choice
- Attending FYI advocacy and outreach events as available

#### **Additional responsibilities may include:**

- Preparing lesson plans and activities for Monday night FYI sessions\*
- Facilitating educational activities during Monday night FYI sessions\*
- Transporting FYI students to and from events or educational sessions (not required)
- Creating content for the FYI facebook page

*\*These two responsibilities are dependent upon the amount of time the intern is able to commit outside of Monday evening sessions.*

*For more information, please contact Tory Mills, External Affairs Manager at Planned Parenthood of Middle & East Tennessee at [torym@ppmet.org](mailto:torym@ppmet.org) or 865.231.9694.*