FYI Peer Education Program Internship Description:

The FYI Intern will assist the External Affairs Manager with the coordination and management of the FYI Peer Education Program. FYI is a group of high school-age students from the Knoxville area who meet twice a month to be trained in aspects of human sexuality such as pregnancy and STI prevention, healthy relationships, communication, sexual decision-making skills and more. These peer educators act as sources of accurate, non-judgmental sexual health information for their peers. FYI Peer Educators also advocate for sexual health issues in their schools and community.

Time Commitment:

- FYI Interns MUST be available from either August-December AND/OR January-early May (depending on the semester of internship). Internships are available for one semester or both semesters.
- FYI Interns MUST participate in an Educator Orientation prior to the start of the semester to gain a basic understanding of teaching sexuality education. This typically takes place in late July or early August (for the fall or 2 semester internships) or mid-December (for spring internships).
- FYI Interns MUST be available on Monday evenings from 4:30pm-9:00pm during the length of internship.
- FYI Interns MUST be able to commit at least 1-3 hours per week outside of Monday night FYI sessions to ongoing educational training and FYI preparation.
- FYI interns should be willing and able to assist with extracurricular FYI activities throughout the semester (e.g., advocacy events, lock-ins, Lobby Day, Framing Choice, etc.).

Specific internship responsibilities include:

- Setting up the space for Monday night FYI sessions by arranging chairs, tables, dinnerware, etc.
- Preparing materials and handouts for each session (e.g., making copies of worksheets, creating posters for activities, etc.)
- Engaging with FYI students and assisting with group facilitation and classroom management
- Tracking and recording students’ educational contacts, advocacy & outreach credits, and attendance
- Assisting with planning and preparation for Framing Choice
- Attending FYI advocacy and outreach events as available

Additional responsibilities may include:

- Preparing lesson plans and activities for Monday night FYI sessions*
- Facilitating educational activities during Monday night FYI sessions*
- Transporting FYI students to and from events or educational sessions (not required)
- Creating content for the FYI facebook page

*These two responsibilities are dependent upon the amount of time the intern is able to commit outside of Monday evening sessions.

For more information, please contact Tory Mills, External Affairs Manager at Planned Parenthood of Middle & East Tennessee at torym@ppmet.org or 865.231.9694.